

**West Monkton School**  
**Parent Teacher Association**  
**Registered Charity No.277944**

**Annual General Meeting Minutes**

22<sup>nd</sup> September 2023

West Monkton School Hall 7.30

**Attendees:** Michelle, Hayley, Kelly, Lisa S, Mrs Newstead, Holly, Lisa L, Jenna, Jess & Tracy

**1. Apologies:** Claire & Natalie

**2. Minutes from AGM 15/09/22:**

- PTA Lottery – need to promote
- Christmas Fayre – Success, next one to have PTA only stalls, no outside stall holders
- OPAL – Teachers/school to let PTA know if they need equipment/items for OPAL
- Outdoor Classroom – Completed, last payment was made at the beginning of September
- £100 for each class/nursery/nest – seemed to be well received
- Tesco's grant – currently active, ends at the end of September
- PTA Section in the school newsletter – we had a section in each newsletter last academic year.

**3. Chairs report for 2022/2023** – document attached

**4. Treasurer's Report** – Academic year 2022/2023

- Opening balance September '22 - £17,695.84
- Income - £19,450.36
- Expenditure - £17,766.05
- Closing balance - £19,380.15

**5. Elections**

- Tracy Bird to stay as Chairman
- Kelly Dunn to stay as Treasurer
- Jessica Cox to stay as Secretary

**6. Any other business –**

- KS1 shed needs to be chosen and bought
- Contact Men in Sheds to start back up welly rack collection

**Next meeting** – 27<sup>th</sup> October 2023 at The New Mill Pub at 7.30

