

The West Monkton School PTA meeting  
on the 24<sup>th</sup> of April from 7.30pm at the Bathpool Inn.

### Minutes

1. **Attended:** Michelle, Lisa S, Lisa L, Jess, Suze, Hayley, Katie and Claire E  
**Apologies:** Sara, Jenna, Kelly, Claire M, Amy
  
2. **Scavenger Hunt –**
  - To be run during the summer holidays, £1 entry.
  - Sheets to go in the book bags before the children break up, spares to be kept in the community fridge- **Jess to keep an eye on stock levels over the summer.**
  - Poster for event, with QR code attached for people to make the payment – **Jess to design poster**
  - Include the sheets in the new starters pack
  - Letters are going to spell out a phrase. PTA members houses windows/sealed notice boards around the village for the location of the letters.
  - All letters to be in the same design/size, complete with PTA logo so participants know what to look out for.
  - Prize of a £50 entertainer or amazon voucher
  - **Suze to take lead on this**
  - **Jess to investigate PTA EVENTS tickets and see if they can be change in someway to be able to attach the sheet/map**
  
3. **PTA Bucks –**
  - PTA to investigate the possibility of using a PTA buck system at some of our events rather than dealing with cash.
  - Look into parents purchasing them through PTA EVENTS website.
  - **Lisa S to ask a parent from another school, who use them, for more information about them and how they do it.**
  
4. **Tuck Shop –**
  - **Jess to do the summer term rota and post on tuckshop Whatsapp group**
  - The council asked if we'd like to do 'tuckshop on tour' again this year at FunFest and run it how we did last time. Each pair of PTA members to do an hours shift. **ALL AGREED**
  
5. **School playground equipment –**

- PTA wanted to spend equally amounts on both KS1 and KS2 playground equipment.
- The school council was asked what sort of play equipment they'd like to see in their playgrounds. They came up with some good ideas, the consensus was that they wanted things to climb/jump and hang from.
- Claire E has done quite a bit of research on ideas and prices for lots of different play equipment.
- The group liked the idea of a 'build your own trail/obstacle course' that can be added to, the more money that we can raise.
- Members present all voted to allocate 5k to each KS playground (10k in total) as a start so at least the children have something to play on sooner.
- The idea would be to build on these structures as more money comes in.
- **Claire E to check with the members not present at the meeting and if all agreed then to start the ordering process with the school.**

## 6. Grants –

- More grants need to be applied for, especially the Norman Family Trust.
- **Katie to apply for some of this grants**

## 7. Summer Fayre –

- £350 was the quote for the inflatables, 3 different ones. Members present agreed and as there was a majority there, **Claire E to go ahead and book it.** The plan is to zone off an area just for the inflatables and then charge £5 for 5 mins, teachers perhaps, to time each session.
- **Jess to apply for TENs license for the event.**
- Majorettes have been booked for 1pm.
- **Hayley to look into FUSE for entertainment for the event.**
- **Claire E to ask Helen if the church would do a puppet show like they used to do before at previous school fayres.**
- Rainbow raffle to go ahead again – **Claire E to order tickets. Jess to confirm non uniform day with the school.**
- Looking at doing a sweet tombola and possible a toy tombola. **Group to contact businesses for toy or money donations to buy the toys. Sara to ask Howards and possibly her company. Irene to ask her company.**
- Cake sale to be done again.

## 8. AOB

- Members present agreed to buy the ice poles for sports day again this year. **Jess/Jenna to purchase when doing the Tuck shop shop on Monday.**
- Irene went along to Blackbrook schools mothers day sale and got some ideas/tips and advice on how to run one. Group decided we wouldn't do Fathers Day this year as we didn't do mothers day but will look at doing a pop up shop in December.
- New starter packs – ParentKind magazines have arrived. Attached to the magazine will be a leaflet telling all the new parents about the PTA. Also going to attach a 50p off voucher for them to use a tuck shop when they start in September.

Next meeting: **15<sup>th</sup> May, Bathpool Inn, 7.30pm**

**Monthly Friday meetings at the Bathpool Inn, 7.30:**

- 15<sup>th</sup> May

- 12<sup>th</sup> June
- 10<sup>th</sup> July

**School events booked:**

- 20<sup>th</sup> June – Summer Fayre
- 17<sup>th</sup> July – School Disco