The West Monkton School PTA
2nd October
7.30pm at the Bathpool Inn

Minutes

Apologies: Hayley, Irene, Jenna, Lisa L, Shell, Kelly & Keria

Attended: Amy, Claire M, Jess, Suze, Louisa, Claire, Katie, Lisa S, Karly

1. **Christmas Cards –** Teachers must get all templates back by the 6th of October. Cards come back beginning of November, links for parents to purchase. We'll make £1.60 per pack of cards. Send out deliveries before Christmas. Commission will be paid in January. School will send out email to tell parents about it.

2. **Non-Uniform Day –** move date from the 13th of November to **20th** November (**Amy to action this**)
   Bottle and sweets/chocolate collections.
   Reception/KS1 – Bottles
   KS2 – Sweets/chocolate
   Amy, Claire M, Lisa and Shell do tombolas.
   KS2 Gate: Claire M & Louisa
   KS1: Karly & Jess
   Reception: Lisa S & Claire E

   Theme for non-uniform day: Standard non uniform day.

3. **Christmas Fayre –**
   - Santa booked
   - Elf – Mark and Jono – need to get them costumes **(Claire to source)** Sell old costumes to make some money to cover new costumes.
   - Grotto Manager- Irene or Hayley
   - Games/tombolas in the hall
   - External sellers in heart space
   - Grotto to be in the previous room we had before **(need to sort out automatic light- Claire to ask)**
   - Decorations are all in the shed. Need to make sure we have a good supply of blue tac and celotape. Need to buy more fake snow felt. **(Claire)**

- Pre-booking again, maximum of 4 per slot. Get children's ages when they book. 3 Different presents for different age groups. Volunteers to help wrapping. £3.00 per child, same as last year.
- Raffle tickets can be sourced cheaper through parent kind. Need to advertise 1st, 2nd, 3rd prizes on the tickets to be lawful. Still have MOT/Service from Howards, so potentially could be 1st prize. Prizes to be ranked by cash value. **Claire to add Suze to the raffle WhatsApp group. Claire to order raffle tickets by the end of next week.**
- 18 stall holders asked for forms, 8 have confirmed and have sent their forms back.
- Grotto – *Jono, Mark, Irene*
- Tuck shop – *Jenna & Jess*
- Bottle Tombola – *Lisa S & Shell*
- Chocolate/Sweets – *Amy & Claire M*
- Silent action/raffle – *Katie & Hayley*
- Hair tinsel – *Karly (**Karly to send Claire links to items she needs)***
- Christmas Clothing – **Check the condition of clothes, call out for more?** *Lisa Lewis.*
- Choir – **Jess to ask Mrs Heap**
- Presents in a sack - *Kelly*
- Water or Wine – Suze **(bottle bags needed)**
- Elf on the shelf -
- Santa Chimney – *Claire E*
- Giant teddy win
- Tattoos

Need to get some staff help.

4. AOB –

- **Quiz**: Amy doing the questions. Mix of adult and kids questions, 8 rounds with one picture round. Social media push for more ticket sales.
  Suze doing lucky numbers (**will need a float - Katie**)
  Colouring Competition, just one sheet, two prizes – KS1 / KS2

- **QR code for parents evening class boards** – for links to PTA events/social media

- **Packs for next year new parents to school, PTA representee at the days the parents come and look around**

- **Christmas Disco** – tattoo, investigate whether we need to do an allergy declaration for it. Make the link go live for the disco tickets/grotto.

Next meeting**: 6th November, Bathpool Inn, 7.30pm**

Future meeting dates, to be held on Fridays at the Bathpool Inn at 7.30

- 6th November
- 4th December

2027

- 15th January
- 5th February
- 5th March
- 23rd April
- 14th May
- 11th June
- 23rd July (end of year social)

Booked events for 26/27 at the school

- Friday 16th October – Quiz
- Friday 13th November - Non-Uniform day
- Saturday 28th November – Christmas Fayre
- Friday 11th December – Disco

2027

- Friday 19th March - Bingo
- Friday 16th April – Disco
- Saturday 26th June – Summer Fayre
- Friday 16th July - Disco